



## Certified Professional Guardianship Board

Monday, January 11, 2021

Zoom Video Conference

9:00 a.m. – 2:00 p.m.

### Meeting Minutes

Members Present	Members Absent
Judge Rachelle Anderson	Judge Diana Kiesel
Ms. Rosslyn Bethmann	Ms. Amanda Witthauer
Judge Grant E. Blinn	
Ms. Rita Forster	Staff Present
Ms. Amanda Froh	Stacey Johnson
Judge Robert A. Lewis	Kathy Bowman
Ms. Lisa Malpass	Christopher Fournier
Dr. K. Penney Sanders	Jennifer Holderman
Mr. Dan Smerken	Thai Kien
Ms. Susan Starrfield	Kay King
Dr. Rachel Wrenn <sup>1</sup>	Eileen Schock
	Rhonda Scott

**Guests Present:** listed on last page

#### 1. Meeting Called to Order

Judge Anderson called the January 11, 2021 Certified Professional Guardianship Board (Board) meeting to order at 9:01 a.m.

#### 2. Welcome, Roll-Call and Approval of Minutes

Roll was taken and members of the Board and the public were welcomed. A motion was made and seconded to approve the November 9, 2020 Board meeting minutes as written. The motion passed.

#### 3. Chair's Report

Judge Anderson reported that changes to Minor Guardianship became active as of January 2021. Forms have been made available online. The Legislative session is 105 days, beginning today. It is imperative that the Board looks at all the provisions of the Uniform Guardianship Act that begin next year, 2022. Due to the pandemic, a lot of planning for implementation has not been done. The Superior Court Judges' Association is also looking at the statute and how it affects others, transitioning to new cases when it takes effect in January 2022.

#### 4. Public Comment Period

Comments were received from members of the public and there was conversation with Ms. Miriam Doyle of the UW Continuum College and the Board regarding UW's CPG Certification Program planning, as well as the topics to be reserved for discussion during Executive Session of Certified Professional Guardianship Board meetings. It was suggested the public should be aware of the difficult conversations the Board must have. Judge Lewis responded that the Board focuses on applications, discipline, litigation and personnel matters, all appropriate discussions to be had during Executive Session. Judge Lewis also said that public session is generally meant to allow the public to hear the Board's process, but does not mean the public can

<sup>1</sup> Dr. Wrenn joined the meeting at 9:50 a.m.

comment on everything the Board is discussing. Ms. Johnson was asked to reach out to counsel in the AG's office regarding the question of topics for Executive Session and to review staff's role in Executive Session.

#### **5. Grievance Report**

Staff reported on grievances received and closed during the months of November and December 2020. A total 80 grievances were received during the year 2020, and 52 of those grievances have been closed. Thirty nine (39) grievances remain in investigation status. A Board member suggested the Education Committee could focus on the Standards of Practice that are cited most often in complaints regarding Certified Professional Guardians.

#### **6. Education Committee Update**

Staff provided a brief history of the UW Continuum College's decision to take a hiatus year and the Board's decision to allow CPGs to become certified during the hiatus. The Board's decision will allow CPGs who applied by December 31, 2020, to satisfy the mandatory training requirement by taking and passing the Center for Guardianship Certification's National Certification test and successfully completing a Washington State specific course to be facilitated by AOC staff. Two dates have been established for the state specific training, March 20 and April 10, 2021. Potential faculty have been contacted and have responded positively. Judge Anderson asked if presenters for all identified topics have been established and staff answered that we may need to still find presenters. Subjects to be covered include guardianship law, guardianship ethics, basics of finance, care, and competence. The training will total 12 hours and applicants must attend both sessions. A Board member suggested determining three areas of the Standards of Practice with the highest number of grievances and devote time to those topics as well. The Board intends to return to the UW's Program for training CPGs after this hiatus year.

#### **7. Regulations Committee Update**

Kay King reported that the Committee is meeting twice monthly in preparation for January 2022. Proposed Regulation changes will be posted for a 30-day public comment period. Judge Anderson asked that if there is an implementation piece involving the Legislature, to notify the Board so the information can be shared with the legislative committee.

#### **8. Mandatory Vaccination**

The Board was asked for its position on mandatory vaccination for Covid-19 because there is pressure from facilities to vaccinate wards. Judge Lewis asked if there is a Standard of Practice that would direct CPGs on how this would be handled. Staff stated the 408 SOPs deal with making medical decisions and 408.1 is the SOP that a guardian provide informed consent, but a CPG cannot force medication. This is a case by case determination and CPGs need to document their thought process on how a decision is made.

#### **9. Executive Session – Closed to Public**

## 10. Resume Public Session and Vote on Executive Session Discussion

On behalf of the Application Committee, Judge Lewis presented the following applications for certification. Members of the Application Committee abstained.

Motion: A motion was made and seconded to conditionally approve Judith Peterson's application for certification, upon completion of alternate mandatory training, with transferrable skills in Financial. All members voting approved. The motion passed.

Motion: A motion was made and seconded to approve Martha Duggan's application for certification, with transferrable skills in Social Services. All members voting approved. The motion passed.

Motion: A motion was made to adopt the Hearing Officer's recommendation to decertify certified professional guardian Sheila Brashear. The motion was seconded. Members of the Standards of Practice Committee abstained. All members voting approved. The motion passed.

## 11. Wrap up and Adjourn

Judge Anderson adjourned the meeting at 12:10 p.m. The next Certified Professional Guardianship Board meeting will be held by Zoom on March 8, 2021 at 8:00 a.m.

### Summary of Motions

MOTION	STATUS
A motion was made and seconded to approve the minutes of the October 12, 2020 Board meeting as written.	Passed
A motion was made and seconded to conditionally approve Judith Peterson's application for certification, upon completion of alternate mandatory training, with transferrable skills in Financial. All members voting approved. The motion passed.	Passed
A motion was made and seconded to approve Martha Duggan's application for certification, with transferrable skills in Social Services. All members voting approved. The motion passed.	Passed
A motion was made to adopt the Hearing Officer's recommendation to decertify certified professional guardian Sheila Brashear. The motion was seconded. Members of the Standards of Practice Committee abstained. All members voting approved. The motion passed.	Passed

### Guests:

Tina Baldwin  
Alexis Carter  
Ben Miller  
Brenda Morales  
Caroline Wood  
Chris Neil  
Christopher Ayers  
Clif Messerschmidt  
Dan Jackson

Deborah Jameson  
Gary Beagle  
Glenda Voller  
Iris Kingston  
Katlyn Balsam  
Loralee Williams  
Mark Vohr  
Mary Shobe  
Michael Whipple

Michelle Ewert  
Miriam Doyle  
Tracy Raymond  
Mindi Blanchard  
Angela Carlson-Whitley\*\*  
Connie Allison  
Jennifer Mick

\*\* Joined at 10:54 a.m.